

## **Privacy policy**

SI “The Filatov institute of Eye diseases and tissue therapy of the NAMS of Ukraine” and PO “Ukrainian Society of ophthalmologists” respect the privacy of the website visitors attending the 2021 Filatov Memorial Lectures website and comply with the requirements of the current legislation of Ukraine and the regulation of the European Parliament and of the Council. In this regard we have drafted the Privacy Policy. The goal of the Privacy Policy is to explain to the visitors of the 2021 Filatov Memorial Lectures website (hereinafter the “Website”) what kind of personal information we collect and what we do with your personal information.

The website may contain external links to other websites but the Privacy Policy does not apply to any third-party websites.

### **What kind of information do we collect?**

Participation in the conference involves registration on the Website, during which we request personal data. This data is stored in our databases so that we can identify and provide the requested services. We collect the following information:

- Information that you enter when you register with our website, such as your name, surname, email, country, city/town, and employment details. If you are invited as a Speaker or submit your abstract you will be asked for details including financial interests and the names of any co-authors
- Information that you enter in any messages you send us by e-mail or through our Website in online chats and feedback forms.
- During the conference, we provide live broadcast and there is photo and video recording. If you participate in the event as the speaker, you give consent to the video and audio recording using your name, image, voice, comments and other materials you provide to us.

This Website is not intended or designed for children under the age of 14. If you are under the age of 14, please do not submit any personal information to us. Minors between the ages of 14 and 18 may leave personal information only with the consent of their parents (adoptive parents) or guardians.

### **What do we use your personal information for?**

Personal information submitted to us through our website will be used for the following:

- Administering our website and conference.
- Personalizing our website for you and enabling your use of the services available on our website.
- Sending you messages.
- Sending you email notifications you have specifically requested.
- Dealing with inquiries and complaints made by or about you relating to our website.
- Keeping our website secure and prevent fraud.
- Other uses.

### **Disclosing personal information**

We may disclose your personal data to our employees, officers, insofar as reasonably necessary for the purposes and on the legal bases set out in this policy.

Except as provided in this policy, we will not provide your personal information to third parties.

### **Retaining personal information**

Your consent to the processing of personal data is valid for an indefinite period. The retention period of your personal data is not limited. Personal information that we process for any purpose or purposes shall not be kept for longer than is necessary for that purpose or those purposes set out in this Policy.

### **Your rights**

You may instruct us to provide you with any personal information we hold about you; provision of such information will be subject to the following:

- You may request access to your personal data.
- You may request the correction of any incorrect personal information about you.

To exercise these rights, you must contact us with a written application sent to the following email address: [tou.org@ukr.net](mailto:tou.org@ukr.net).

If you have a complaint regarding any processing of your personal data, you can contact us, the Verkhovna Rada of Ukraine Commissioner for Human Rights or the court.

## **Security of your personal information**

We will take reasonable technical and organizational precautions to prevent the loss, misuse, or alteration of your personal information.

You acknowledge that the transmission of information over the internet is inherently insecure, and we cannot guarantee the security of data sent over the internet. Therefore, as soon as we receive your information, we will do our best to protect your personal data.

You are responsible for keeping the password you use for accessing our website confidential; we will not ask you for your password (except when you log in to our website).

During the conference, we photograph, film, and provide live broadcast. By agreeing to the Privacy Policy, you consent to the use of photo and video materials with your possible participation in video and photography. If you want to change the decision, please notify by e-mail: [tou.org@ukr.net](mailto:tou.org@ukr.net).

## **Amendments**

We may update this policy from time to time by publishing a new version on our website. You should check this page occasionally to ensure you understand any changes to this policy. We may notify you of changes to this policy by email or through the private messaging system on our website.

## **Contact**

If you have any questions about our Policy, you may contact us at the following email address: [tou.org@ukr.net](mailto:tou.org@ukr.net).

## **User consent**

By using our Website, you confirm that you are familiar with the terms of this Policy and the rights granted to personal data subjects under Art. 8 of the Law of Ukraine "On Personal Data Protection" and you agree with the stated conditions by ticking the box "I agree to the processing of personal data".